

Chris Swope Lansing City Clerk

July 11, 2014

Members of the Lansing City Council 10th Floor City Hall Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and on the City Clerk's website (www.lansingmi.gov/clerk) under the heading of "Documents Placed on File."

BOARD NAME Lansing Police Department Board of Commissioners	DATE OF MEETING May 20, 2014
Downtown Inc. Board of Directors	May 8, 2014
Lansing Entertainment and Public Facilities Authority	May 20, 2014
Lansing Brownfield Redevelopment Authority	June 6, 2014
Lansing Economic Development Corporation	June 6, 2014
Tax Increment Finance Authority	June 6, 2014

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope, CMC Lansing City Clerk

Chin Surge



Lansing Police Department Board of Police Commissioners

120 West Michigan Avenue Lansing, MI 48933 Phone: (517) 483-4600 (TDD/Voice) Fax: (517) 377-0162



Chief Mike Yankowski

BOARD OF POLICE COMMISSIONERS MEETING MINUTES TUESDAY, MAY 20, 2014

MEMBERS PRESENT:

Commissioner Sandra Kowalk-Thompson, Chair

Commissioner Patty Farhat Vice-Chair

Commissioner Bob Noordhoek

Commissioner Bill Renfrew

Commissioner Clyde Carnegie

Commissioner Drew Macon

Commissioner Maria Mejorado

OTHERS PRESENT:

Mike Yankowski, Chief of Police

Bernard Brantley, Commission Investigator—

Bill Kim, Legal Advisor

Michelle Reddish, Recording Secretary

Dr. Joan Jackson Johnson, Human Relation

MEMBERS OF THE PUBLIC/GUESTS

MEMBERS EXCUSED:

Commissioner Jan Kolp

CALL TO ORDER

Commissioner Kowalk-Thompson: After having established a quorum, Commissioner Kowalk-Thompson called the meeting to order at 5:30 p.m. Commissioner Mejorado led the Pledge of Allegiance. Commissioner Kowalk-Thompson asked for a moment of silence for retired Lansing Police Officer, Robert Ott.

PUBLIC COMMENT ON AGENDA ITEMS

Commissioner Kowalk-Thompson: None.

ADDITIONS TO THE AGENDA

Commissioner Kowalk-Thompson: Chief Mike Yankowski stated the 2014 JAG Grant application needs the board's approval so it can be placed on the City Council's Agenda. The department's portion of the grant funds will be used for technology upgrades. Commissioner Kowalk-Thompson made a motion to forward the 2014 JAG Grant application to the Lansing City Council to be placed on their Agenda; supported by Commissioner Farhat; approved unanimously.

SPECIAL PRESENTATION

Commissioner Kowalk-Thompson: None.

APPROVAL OF MINUTES

Commissioner Kowalk-Thompson: The Board reviewed the March and April, 2014, Minutes. Commissioner Bob Noordhoek made a motion to approve the March and April Board Minutes; supported by Commissioner Renfrew; approved unanimously. The minutes of the regular meeting of March and April, 2014, were approved and will be placed on file with the Lansing City Clerk.

EDUCATION PRESENTATION

Commissioner Kowalk-Thompson: None.

ADMINISTRATIVE REPORT

Chief Mike Yankowski:

- FY15 Budget Thank you to Commissioners Carnegie and Renfrew for their help with the FY15 Budget. The FY15 Budget proposal was submitted in the amount of, a little over, \$38 million dollars. The Hill Center proposal was accepted. The North Precinct operations will be moved by August 31, 2014. The Lansing School District will begin the bid process for renovations. The Cadet Program and the School Watch Program was also included and approved.
- Double Homicide A double homicide occurred on May 12, 2014, at the Rite Aid in Lansing and East Lansing. The first homicide occurred at the Rite Aid in Frandor and the second homicide occurred in East Lansing. It was quickly determined by Lansing Police Department officers that the two homicides were related. The accused was taken into custody 4 ½ hours after the homicides. The Violent Crime Initiative Team was on the scene within ten minutes. Mr. Ado's memorial is scheduled for Wednesday. The second victim's memorial was held last week.
- Awards & Recognition Program Thank you to Commissioner Noordhoek and Commissioner Farhat for their support of the Awards Ceremony. There was a great turnout and the program was a success. There was a nice mix of citizens and officers.
- Promotions The following individuals were promoted: Darin Southworth to Captain, Kyle Schlagel to Sergeant, Ryan Cressman to
 Lieutenant, Hung Tran to Lieutenant, Sue Baylis to Lieutenant, Katie Diehl to Sergeant, Justin Moore to Sergeant, Billy Windom to Sergeant,
 Jeff Winarski to Sergeant, Nate Osborn to Sergeant and Ellen Larson to Detective. A few more promotions will take place in June. Good
 Bye's were held for Officer Dingwell, Sergeant Thornburg and Officer McAleer.
- Personnel/Hiring There have been 19 new hires since September and two more are scheduled to begin on June 2, 2014. Interviews for
 police recruits will begin soon.
- Events Attended: MI COPS Memorial Service, 100 Club Awards where Officers Eichenburg and Johnson received recognition from the 100 Club. The Honor Guard attended the National MI COPS Memorial.
- Reorganization A press conference was held regarding reorganization. A huge decrease has already been noted in calls for service holding, after the switch to a ten-hour schedule change.
- GREAT Press Conference A press conference was held regarding the GREAT Program, last week. Shaheen Chevrolet donated a van and CMG donated the design for the van. Commissioner Macon's first class of students will graduate from the GREAT Program. A ceremony will be held on May 28th, 2014, at 8:30 a.m. Commissioner Macon thanked Chief Yankowski for bringing the program back.
- School Watch A press conference scheduled for the School Watch Program was cancelled. The program will be launched with Sexton being the pilot.
- Self-Defense Classes 50 individuals signed up for the May 20th, 2014, class and 38 individuals have signed up for the June 2, 2014, class.
- The 34th annual Cristo Rey Festival is this Friday through Sunday.
- The Explorer Pancake Breakfast will be held this Saturday between 8:00 a.m. and 10 a.m. near the Lansing Mall.

LEGAL ADVISOR UPDATE

Bill Kim, Legal Advisor: Bill Kim explained there were two training bulletins in the packets which were sent to the officers. Bill stated, he was is the lead counsel on a few lawsuits involving the department. One of the lawsuits has been dismissed. Commissioner Noordhoek asked Bill Kim to email him all the training bulletins he has produced. Bill Kim will forward the bulletins to Michelle Reddish who will email them to Commissioner Noordhoek.

HUMAN RELATIONS AND COMMUNITY SERVICES LIAISON

Dr. Joan Jackson Johnson:

- Working on the Life O'Riley issues in regards to housing.
- The homeless numbers are rising.
- Mobile Food Pantry is at St. Casmir.
- The Human Relations budget passed which included one new position.
- Thank you to Bernard Brantley for all his help.

FRATERNAL ORDER OF POLICE

Commissioner Kowalk-Thompson: No representative present.

UNFINISHED BUSINESS

Commissioner Kowalk-Thompson: None.

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CORRESPONDENCE SENT AND RECEIVED

Commissioner Renfrew made a motion to receive and place on file correspondence for the month of May; supported by Commissioner Noordhoek; supported the motion; carried unanimously.

DEPARTMENT REPORTS

Commissioner Renfrew made a motion to receive and place on file department reports for the month of May; Commissioner Noordhoek supported the motion; carried unanimously.

BOARD COMMITTEE REPORTS

Gov't/Community Liaison Committee

Commissioner Kowalk-Thompson stated she was pleased about everyone's efforts in regards to planning the Lugnuts game. Commissioner Kowalk said that Chief Yankowski represents the department as well as any Chief she can remember, as far back as Chief Gleason, and thanked him for his efforts.

Awards & Incentives Committee

Commissioner Noordhoek stated it was a great ceremony, with a great turnout. He especially appreciated Chief Yankowski sending out a notice reminding everyone about the event. Commissioner Noordhoek said he thinks the awards are beginning to mean something.

Budget Committee

Commissioner Carnegie - No Report.

Complaint Committee

Commissioner Farhat

The Committee met on April 29, 2014. Sergeant Rob Backus has been transferred out of Internal Affairs and Sergeant Brian Bakos has been transferred in.

Commission Investigator Report

Bernard Brantley - Nothing to report.

COMMISSIONER'S COMMENTS

Commissioner Kowalk-Thompson asked everyone to keep Jan Kolp in their thoughts and prayers. She is looking forward to attending the ball game this evening and echoed the sentiments of Commissioner Carnegie about the School Resource Officers.

Commissioner Kolp - Absent.

Commissioner Farhat - Mr. Ado, the homicide victim from Rite Aid, was Commissioner Noordhoek's pharmacist as well as hers. Jim DeLine says helio and he misses working at the department, but he loves his job. The Awards Ceremony had the most people in attendance, as far as the ceremonies she's attended. The reason so many people showed up has a lot to do with Chief Yankowski and the reminders he sent out. Commissioner Farhat stated she attended the School Watch press conference that was cancelled shortly after she arrived. She enjoyed visiting with Officer Sandoval.

Commissioner Renfrew thanked Chief Yankowski for his work and appreciates listening to Joan Jackson Johnson, Bill Kim and Bernard Brantley.

Commissioner Macon echoed Commissioner Noordhoek's sentiments and thanked Chief Yankowski for the GREAT Program and his sponsorship.

Commissioner Noordhoek thanked Chief Yankowski for doing a remarkable job. He has noticed that officer's enthusiasm and morale is up.

Commissioner Mejorado reminded everyone about the Cristo Rey Fiesta this weekend.

Commissioner Carnegie attended the Awards Program and thought it was well done. He also enjoyed the reception. A lot of thanks goes to the City for the caliber of people being hired. He also thanked all of the School Resource Officers and the manner in which they perform their tasks.

Board of Police Commissioners Meeting Minutes of May 20th, 2014 Page 4

OTHER BUSINESS/DISCUSSION ITEMS

Commissioner Macon wanted to discuss personal emails. He asked if you use your personal email for work business, can the personal emails be FOIA'd. Bill Kim stated he thought personal cell phone records could be FOIA'd but, at this time, he doesn't believe email records could be FOIA'd. He will research the topic and inform the board at the next meeting.

PAL Golf Outing Tee Sponsorship - Commissioner Kowalk-Thompson asked the board if they wanted to sponsor a tee for this year's PAL Golf Outing. Board members stated they did. The cost is \$12.50 each payable to the PAL Golf Outing. Commissioner Farhat will collect the money.

PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Kowalk-Thompson: There being no further business to discuss, meeting adjourned at 6:30 p.m.

Downtown Lansing Inc. Board of Directors Meeting Minutes DLI Conference Room Thursday, May 8, 2014 @ 10:30 a.m.

Members Present:

Terry Carella, Nicki Proulx, Phil Clacko, Tameko Richard (via

conference call), Doug Johns Jr.

Members Absent:

Karl Dorshimer, Pamela Werling, Jason Keusch

Board Advisors Present:

Board Advisors Absent:

Jessica Yorko, Eric Rosekrans, Louise Gradwohl Officer Matt Salmon (out at 10:56), Moe Baumgrass

Guests Present: Staff Present:

Jenn Wood, Mindy Biladeau, Keara Hanlon

Staff Absent:

None

I. CALL TO ORDER
T. Carella called the meeting to order at 10:45 a.m.

II. CITIZENS COMMENTS:

None.

III. APPROVAL OF AGENDA AND MINUTES:
P. Clacko motioned to approve the agenda for the May 8, 2014 meeting and the minutes from the April 10, 2014 meeting. N. Proulx seconded. Motion passed unanimously. 10, 2014 meeting. N. Proulx seconded. Motion passed unanimously.

IV. OTCA UPDATE

None.

V. COMMUNITY POLICING UPDATE

Officer M. Salmon reported that the April crime numbers are down in every category from a year ago. April was not a busy month. Foot traffic downtown is picking up with the warmer weather. The bars seem to be doing very well. Pan handling has improved.

Many new changes have occurred at LPD. New shift times took effect, which allows the department to have the most officers on duty during the busiest time of the day (3 pm - 2 am). They hired 15-18 new officers, with more anticipated in the future. New police cars have been purchased, and a violent crime initiative is in the works.

VI. DOWNTOWN MAINTENANCE UPDATE & REPORT

M. Baumgrass reported that they've cleaned trash, flower beds/rain gardens have been cleaned and cut back, and cigarette butts have been picked up. City Hall has been reseeded. J. Wood also reported that a new grease bin has been ordered for dumpster alley, and Lake State is cleaning the area. Granger has placed new locks on its dumpsters to help prevent unauthorized use, but there are still issues with Waste Management failing to empty its bins in a timely manner.

VII. CORRESPONDENCE:

M. Biladeau reported that a letter was received from the Arts Council of Greater Lansing notifying DLI that its \$5,700 grant request for out of county marketing for Silver Bells has been approved.

VIII. REPORTS

President's Report-T. Carella

T. Carella reported that M. Biladeau is back from maternity leave, and Keara Hanlon has officially replaced C. Edgerly as the Communications and Marketing Manager,

Director's Report-M. Biladeau

M. Biladeau reported that the new Adopt a Spot coordinator, Jasmine, will be starting soon and will be working 20 hours/week. The budget hearing at City Council was April 14 and there were no issues. The PSD public hearing is June 2, and notification will be provided to property owners. June 16 is the PSD renewal date. No new information has been received regarding the office lease. As of May 1, Karp & Associates began paying \$600/month for their leased spaced. The City will be power washing sidewalks. The Capital City Clean Sweep was rescheduled to May 6 due to weather, and it went well. May 20 is planting day. Draper Eyewear has moved to its new location in the Knapp Center. Hopefully there will be a ribbon cutting for the fashion runway within the next month or so, as well. A couple of residents have also received their temporary occupancy permits for the Knapp Center. MEDC has requested that DLI re-submit its 2010 proposal for the ice rink project by the riverfront. Five businesses have committed to purchasing kiosk signs.

Committee Reports:

- Business Development
- Design
- Public Spaces
- Organization
- Promotions

Written reports were provided by each of the committees.

Financial Report:

J. Wood provided monthly and year-to-date financial reports. A comparison report was also provided. She stated that she has still not received word from the City regarding adding a specific line item for the OTCA/MICA grant, but she has temporarily added the new line item to the internal DLI budget report.

D. Johns, Jr. made a motion to put the President's, Staff reports, and Committee reports on file. P. Clacko seconded. Motion passed unanimously.

VIIII. DISCUSSION/ACTION ITEMS

A. Kanpp Tiles

M. Biladeau reported that the City have given DLI a deadline of May 31, 2014 to decide what it is going to do with the tiles from the Knapp building which were saved and have been stored by the City. DLI therefore needs to develop a platform/plan for a fundraiser using the tiles. K. Dorshimer, T. Carella and M. Biladeau will work together to come up with a plan/proposal.

B. Maintenance Contract for District A of PSD

M. Biladeau reported that the current maintenance contract with Lake State for District A is set to expire October 31, 2014. There is an option to renew the contract annually for up to 3 years, without having to send the contract out for bid. The Board will need to review the contract and discuss whether it wants to renew the contract or send it out for bid at a meeting in the near future.

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None.

XI. ADJOURN:

T. Carella motioned to adjourn at 11:44 a.m. P. Clacko seconded. Motion passed unanimously.

Minutes by N. Proulx

N. Proulx, Secretary

LANSING ENTERTAINMENT AND PUBLIC FACILITIES AUTHORITY BOARD OF COMMISSIONERS MEETING MAY 20, 2014 MINUTES

At 8:01 a.m., Chairwoman Charlotte Sinadinos, called the meeting to order in the Clubhous Cooley Law School Stadium, 505 E. Michigan Avenue, Lansing, Michigan 48912.

<u>COMMISSIONERS PRESENT:</u> Tim Barron, Cindy Bowen, Jim DeLine (Ex-Officio), Charles Janssen, Robert Johnson (Ex-Officio), Tim Kaltenbach, Charles Mickens and Charlotte Sinadinos ₹

COMMISSIONERS EXCUSED: James W. Butler, III and Linda Sims-Wright.

OTHERS PRESENT: Scott Keith, Greg Soleau, Paul Ntoko, Tristyn Wright Meyer, Heidi Brown, Gus Pine, Shelly Busse, Lori Mellentine – Lansing Entertainment & Public Facilities Authority, Janene McIntyre – City of Lansing, Nan Jasinowski – Lansing City Market Merchants, Colleen Synk – Lansing City Market and Dirk Spillemaeckers – AMTA.

- III. <u>ESTABLISHMENT OF THE AGENDA</u>: No changes.
- IV. PUBLIC COMMENT: None.
- V. <u>APPROVAL OF THE MINUTES FOR APRIL 22, 2014</u>: A motion was made to approve the minutes from the April 22, 2014 meeting.

MOTION: Commissioner Janssen SUPPORT: Commissioner Barron Motion unanimously carried.

VI. REPORTS:

A. CHAIRWOMAN'S REPORT: No report.

B. SECRETARY/TREASURER'S REPORT:

- 1. Monthly Financial Statements for the month ending April 30, 2014: Greg Soleau, Vice-President of Finance, reported the following:
 - a. <u>Lansing City Market</u>: Total Building Rental year-to-date is \$78,280 compared to the prior year's amount of \$87,083. Total Expenses year-to-date is \$165,649 compared to the prior year's amount of \$162,668. Excess Revenues over Expenses year-to-date is a loss of (\$28,455) compared to last year's loss amount of (\$23,680).

<u>Balance Sheet</u>: Total Current Assets is \$96,318 compared to last year's total of \$114,383. Total Assets is \$107,273 compared to last year's amount of \$134,750. Accounts Payable is \$38,340 compared to the prior year's amount of \$30,263. Unreserved Equity is \$47,197 compared to the prior year's amount of \$85,804.

Budget vs. Actual: Total Operating Revenue is behind budget by (\$13,889). Total

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Operating Expenses is over budget by (\$14,299). Excess Revenues over Expenses year-to-date is behind budget by (\$28,189).

b. Cooley Stadium: Crosstown Showdown was the only event during April; garnering \$3,000 in revenue. Total Operating Revenue for the current period is \$4,299. This amount includes insurance proceeds from a car accident involving a pole at the back of the field; a corresponding expense can be found under expenses. Total Expenses year -to-date is \$255,284 compared to the prior year's amount of \$241,338. Excess Revenues over Expenses is \$1,821 and a year-to-date profit of \$11,921.

<u>Balance Sheet</u>: Accounts Receivable is \$17 compared to the prior year's amount of \$96,137. Total Assets are \$339,111 compared to the prior year's amount of \$337,196. Unreserved Equity year-to-date is \$102,342 compared to the prior year's amount of \$149,218.

<u>Budget vs. Actual</u>: Total Operating Revenue year-to-date is \$2,375 ahead of budget. Total Expenses are less than budgeted by \$6,718. Excess Revenue over Expenses is ahead of budget by \$9,093.

c. <u>Lansing Center</u>: Total Operating Revenue year-to-date is \$4,669,491 compared to the prior year's amount of \$3,981,189. Total Expenses year-to-date is \$5,218,976 compared to the prior year's amount of \$4,901,100. Excess Revenue over Expenses are a profit of \$328,832 compared to the prior year's loss of (\$104,213).

Commissioner Cindy Bowen entered the meeting at 8:08 a.m.

<u>Balance Sheet</u>: Accounts Receivable is \$695,208 compared to the prior year's amount of \$395,691. Total Assets are \$1,687,539 compared to the prior year's amount of \$1,113,899. Greg reported ACT 99 will be paid off next month; which means that all assets have fully depreciated. Unearned Revenue/Advance Rent is \$400,316 compared to the prior year's amount of \$449,939. Unreserved Equity year-to-date is \$713,705 compared to the prior year's amount of \$237,909.

<u>Budget vs. Actual</u>: Total Operating Revenue is ahead of budget by \$699,963. Total Expenses are over budget by (\$392,700). Excess Revenue over Expenses is ahead of budget by \$303,435.

Secretary/Treasurer Tim Kaltenbach moved that the monthly financials for the Lansing City Market, Cooley Law School Stadium and the Lansing Center for the period ending April 30, 2014 be received as published and further that the monthly

^{*}Janene McIntyre and Gus Pine entered the meeting at 8:06 a.m.

LEPFA Board of Commissioners Meeting Page 3 May 20, 2014

expenses for each entity are accepted.

MOTION: Commissioner Kaltenbach

SUPPORT: Commissioner Barron

Motion unanimously carried.

C. PRESIDENT & CEO'S REPORT: Scott Keith reported the following:

- Introduction: Scott asked Tristyn to introduce Lori Mellentine, City Market Manager.
 Tristyn reported Lori started with the City Market on Monday, May 12, 2014 and has brought great enthusiasm to the position. All Commissioners and Staff members introduced themselves to Lori.
- 2. <u>Fiscal Year-End</u>: Scott reported two of the three properties are on target to make budget for the year. Scott stated city funds will be allocated to upgrade different areas of Lansing Center; specifically, Food & Beverage and Operations and Staff training. Scott stated Tristyn is working with Chad Gamble to get the sidewalk repairs completed on the river side of the building.

*Robert Johnson entered the meeting at 8:14 a.m.

- 3. <u>LEPFA Board Committee Meetings:</u> Scott stated the Committee meetings scheduled for this week have been cancelled. Commissioner Bowen noted the Personnel Committee will meet briefly after today's Board meeting.
- 4. Growth & Development: Scott reported he met with representatives from Live Nation recently to discuss their interest in holding events at the Lansing Center as well as Cooley Law School Stadium. Scott explained how Live Nation operates and their focus would be on electronic music. Commissioner Bowen asked Scott to describe what electronic music is. Scott stated the event would be similar to the Hardwell event that was just held here; noting it is music made through computers. Scott stated this type of event works well at Lansing Center because of the open Hall space that is available and explained why it is such a popular event. Commissioner Barron asked if the "Pretty Nasty" event has been "uninvited" to the Lansing Center for future events. Tristyn stated she has a meeting with the group next week and a discussion will involve tougher security standards that will have to be met in order for them to hold their event here. Tristyn stated these tougher standards may make it impossible for them to have the event.
- **D.** <u>PERSONNEL COMMITTEE</u>: Commissioner Bowen stated the Committee will meet briefly after today's meeting to discuss Scott's annual evaluation process.
- E. STRATEGIC PLANNING COMMITTEE: No report.

LEPFA Board of Commissioners Meeting Page 4 May 20, 2014

F. <u>NOMINATING COMMITTEE</u>: Commissioner Mickens reported the Committee met on May 1st and selected Commissioner Barron to serve as Chair, Commissioner Sims-Wright to serve as Vice-Chair and Commissioner Kaltenbach to serve as Secretary/Treasurer. Commissioner Mickens stated the Committee will review and ask for a vote during next month's Board meeting.

VII. COMMISSIONER & STAFF COMMENTS:

A. Commissioner Barron: Commissioner Barron discussed the recent articles published in the City Pulse and Mlive. Commissioner Barron stated everyone has a right to know where City money goes and how it is spent. Commissioner Barron stated there still seems to be a feeling that because certain information is confidential; there is something to hide. Commissioner Barron stated the City Pulse was okay with not reporting on how much money is paid to artists; noting the City Pulse understands why that should remain private. Commissioner Barron stated that once he is Chair (and no disrespect to former Chairs); he will make this his priority to disclose all information possible so that everything can be brought out into the open; noting the Public has a right to know. Commissioner Barron stated he will make sure this information is brought out in a way so that confidentiality is maintained.

Jim DeLine commented that he was very disappointed in the article and the way that it was written. Jim stated that whenever there is a contract with the City nothing is confidential. Jim noted that he was interviewed by Andy Balaskovitz on April 24, 2014 and the City Pulse article never acknowledged that interview; the article stated the opposite to be true.

Commissioner Barron noted <u>Mlive</u> reporter Steve Miller (an investigative reporter) wrote a piece about Common Ground as well. It was noted that Andy Balaskovitz left City Pulse to go work for Mlive. Commissioner Barron stated the article was slanted, confusing and vague with regard to Common Ground and Center Park Productions. Commissioner Barron stated that based on these reports, he wouldn't blame anyone from pulling out of Common Ground altogether. Commissioner Barron stated we will work to put these reports to rest so that this event can continue.

Scott stated that both articles have discrepancies and fallacies and he will not prolong this by making statements. Scott stated Mickey Hirten was on Michael Patrick Shields' show last week and he made inaccurate statements regarding the "funneling" of money from LEPFA to Center Park Productions. Scott stated his concern is that if this continues, it may not destroy Common Ground, but it may concern our Sponsors enough to not want to be aligned with the event. Scott noted he is disappointed with former Mayor Hollister's remarks as well. Scott stated LEPFA will continue to support Common Ground because it is great for the region and it has always been our mission to grow this event for the benefit of the community. Scott reported that 50% of ticket sales last year came from outside the region and so far for this year, 90% have come from outside the region.

Commissioner Barron stated that if it weren't for Kevin and Scott's ability to grow with new music, Common Ground would not be successful.

Scott stated that if anyone has questions about this, please contact him so that we can discuss concerns. Scott reviewed control policies that are in place with regard to signatures and auditing practices. Scott announced there will be a press release today regarding a new element for Common Ground this year; Art Battle (a timed artistic competition).

Bob Johnson (Ex-Officio) asked how advertising is handled in terms of media who are not supporters of our events. Scott stated we review our advertising carefully and use who we feel will help promote to the benefit of various groups or demographics. A discussion was held regarding the use of publications when they are not supporters of our events.

- B. <u>Commissioner Janssen</u>: Commissioner Janssen commented that he has noticed our groups cleaning up and freshening up the landscape surrounding our properties.
- C. <u>Commissioner Bowen</u>: Commissioner Bowen asked Gus to explain why May is soft. Gus stated MSHDA's event was held completely during the month of April and did not carry over into May like it did last year.
- D. <u>Tristyn Wright Meyer</u>: Tristyn stated she spoke with Jason Kildea about the construction fence line at the City Market; the fence is expected to remain in place until September.
- E. <u>Scott Keith</u>: Scott reminded everyone of upcoming events: Chili Cook-Off, Be a Tourist in Your Own Town and the Diamond Classic.
- VIII. <u>OLD BUSINESS</u>: Commissioner Barron asked Scott for an update on the "Friends of the Market" committee. Scott stated now that Lori is in place we will develop a non-profit group whose goal it will be to improve efforts at the City Market.
 - IX. <u>NEW BUSINESS</u>: None.
 - X. ADJOURNMENT: A motion was made to adjourn the meeting.

MOTION: Commissioner Bowen

SUPPORT: Commissioner Kaltenbach

At 8:53 a.m. the meeting was adjourned.

THE NEXT MONTHLY MEETING IS SCHEDULED FOR TUESDAY, JUNE 24, 2014, HALL B – LANSING CENTER, 333 E. MICHIGAN AVENUE, LANSING, MI 48933.

Réspectfully Submitted, Shelly Busse Recording Secretary

Lansing Brownfield Redevelopment Authority **Board of Director's Meeting Minutes** Lansing Economic Area Partnership -Boardroom Friday, June 6, 2014 8:00 a.m.

Calvin Jones, Baldomero Garcia, Pierre LaVoi Members Present:

Kimberly Coleman, James Butler, Kevin O'Malley
Mayor Bernero
None
Karl Dorshimer, Marchelle Smith
None
None
Tedi R. Parsons, LEAP

Members Absent:

Temporary Members Present:

Staff Present:

Guests:

Public Present: Tedi R. Parsons, LEAP Recorded by:

Call to Order

Chair Jones welcomed everyone and called the meeting to order at 9:04 a.m.

Approval of LBRA Meeting Minutes – Friday, May 2, 2014

Garcia moved to approve the meeting minutes from the Friday, May 2, Motion:

2014 LBRA Board of Director's meeting. Motion seconded by Butler.

Unanimous. Motion carried. Yeas:

Financial Statements – Period Ending April 30, 2014

Smith provided an overview of the LBRA Financial Statements for period ending April 30, 214

Coleman moved to accept the LBRA Financial Statements, period Motion:

ending April 30, 2014 as presented and placed on file. Motion

seconded by Butler.

Unanimous. Motion carried. Yeas:

Other Business

Dorshimer noted that Brownfield Plan #56 - Emergent BioSolutions, will be presented to the LBRA board at the next meeting on Friday, July 11, 2014.

Public Comment

None.

Adjournment

Chair Jones declared the meeting adjourned at 9:17 a.m.

Karl Dorshimer, Director, Economic Development

Lansing Economic Area Partnership (LEAP)

Lansing Economic Development Corporation Board of Director's Meeting Minutes Lansing Economic Area Partnership -Boardroom Friday, June 6, 2014 8:00 a.m.

Members Present:

Calvin Jones, Baldomero Garcia, Pierre LaVoie, Kevin O'Malley,

Kimberly Coleman

Members Absent:

Mayor Bernero

Temporary Members Present:

None

Staff Present:

Karl Dorshimer, Marchelle Smith

Guests:

None

Public Present:

None

Recorded by:

Tedi R. Parsons, LEAP

Call to Order

Chair Jones welcomed everyone and called the meeting to order at 8:34 a.m.

Approval of LEDC Meeting Minutes - Friday, May 2, 2014

Motion: Butler moved to approve the meeting minutes from the Friday, May 2, 2014 LEDC

Board of Director's meeting. Motion seconded by Coleman.

Yeas:

Unanimous, Motion carried.

Financial Statements - Period Ending April 30, 2014

Smith provided an overview of the LEDC Financial Statements, period ending April 30, 2014, noting that the only outstanding expenses for the fund year are from the arts and culture, which will be settled in late June 2014.

Motion:

Garcia moved to accept the LEDC Financial Statements, period ending April 30,

2014 as presented and place on file. Motion seconded by LaVoie.

Yeas:

Unanimous. Motion carried.

UDAG Report - Period Ending April 30, 2014

Smith provided an update on the UDAG funds for the period ending April 30, 2014. Dorshimer provided an update on The Runway incubator space advising that inspections have taken place and the project is moving forward.

2014 - 2015 LEDC & City of Lansing Contract (Action Item)

Dorshimer presented the 2014 – 2015 LEDC and City of Lansing Contract for the EDC board review and approval. Smith reminded the board that all LBRA and TIFA financial activities will remain with the City of Lansing.

Butler moved to accept and approve the 2014-2015 LEDC and City of Lansing Motion:

Contract as presented. Motion seconded by Coleman.

 One (O'Malley) Navs:

Five. Motion carried. Yeas:

2014 – 2015 LEDC & LEAP Contract (Action Item)

Dorshimer provide an overview of the 2014 - 2015 LEDC and LEAP contract for the LEDC board's review and approval.

LaVoie moved to accept and approve the 2014 - 2015 LEDC and LEAP contract as Motion:

presented. Motion seconded by Butler.

Unanimous. Motion carried. Yeas:

Update on Projects

Dorshimer provided an update on the following projects:

Expect approval at the Lansing City Council Meeting on Monday, June 9, 2014 for the Outfield project: After approval by council the project will begin at the end of the 2014 Lugnuts season.

There are several residential developments on the drawing-board for downtown Lansing

and the goal of having 1,000 people living downtown is getting closer.

The casino project is moving closer to a reality with a recent legal victory over the State of Michigan. Discussion ensued.

Public Comment

None.

Adjournment

There being no further business, Chair Jones declared the meeting adjourned at 9:03 a.m.

Karl Dorshimer, Director, Economic Development

Lansing Economic Area Partnership (LEAP)

Tax Increment Finance Authority **Board of Director's Meeting Minutes** Lansing Economic Area Partnership -Boardroom Friday, June 6, 2014 8:00 a.m.

Members Present:

Calvin Jones, Baldomero Garcia, Pierre LaVoie
Kimberly Coleman, Kevin O'Malley, James Butle
Mayor Bernero
None
Karl Dorshimer, Marchelle Smith
Brian Lefler, Robert W. Baird & Co.
Alyson Schafer, Robert W. Baird & Co.
None
Tedi R. Parsons, LEAP

Members Absent:

Temporary Members Present:

Staff Present:

Guests:

Public Present:

Recorded by:

Tedi R. Parsons, LEAP

Call to Order

Chair Jones welcomed everyone and called the meeting to order at 8:33 a.m.

Approval of TIFA Meeting Minutes - Friday, May 2, 2014

Motion:

Pierre LaVoie moved to approve the meeting minutes from the Friday, May 2,

2014 TIFA Board of Director's meeting with corrected wording on Resolution

(Action) presented. Motion seconded by O'Malley.

Yeas:

Unanimous. Motion carried.

Financial Statements - Period Ending April 30, 2014

Dorshimer provided an overview of the TIFA Financial Statements, period ending April 30, 2014. O'Malley inquired about the ending unrestricted fund balance. Discussion ensued.

Motion:

O'Malley moved to accept the TIFA Financial Statements, period ending

April 30, 2014 as presented and place on file. Motion seconded by LaVoie.

Yeas:

Unanimous. Motion carried.

TIFA Refinancing (update)

Dorshimer provided an update/overview on the TIFA Refinancing. He reintroduced Brian Lefler and Alyson Schafer, Robert W. Baird & Co., who provided an update on the TIFA refinancing, noting the TIFA projected obligations for payments on the current debt (handout provided). Additionally, Lefler advised that the proposed refinancing schedule is projected to provide a positive ending balances for this year and future years. Discussion ensued.

TIFA 2014 - 2015 Budget Resolution (Action)

Dorshimer provided an overview of the updated TIFA 2013 – 2014 Budget. He asked Lefler to provide input on the proposed changes to the budget due to the refinancing. Lefler provided an overview of the changes made to the 2013 – 2014 TIFA budget due to the refinancing.

Dorshimer provided an overview of the proposed 2014-2015 TIFA budget. A Resolution was presented to the board to amend the 2014-2015 TIFA budget.

Approval of Amended TIFA 2013 - 2014 Amended Budget

Motion:

LaVoie moved to accept the amended 2014 - 2015 TIFA Budget as presented.

Seconded by Garcia.

Nays:

One (O'Malley)

Yeas:

Five. Motion carried.

Approval of Resolution: 2014 - 2015 TIFA Budget

Motion:

Butler moved to accept the amended 2014 - 2015 TIFA Budget Resolution as

presented. Seconded by Coleman.

Yeas:

Unanimous, Motion carried.

Other Business

None reported.

Public Comment

None.

Adjournment

Chair Jones declared the meeting adjourned at 9:02 a.m.

Karl Dorshimer, Director, Economic Development Lansing Economic Area Partnership (LEAP)